

HOLME ABBEY PARISH COUNCIL (HAPC)
Minutes of the Holme Abbey Parish Council Meeting held on
Monday 18 March 2024 at 7.00 pm

Present: Chairwoman Cllr A McIntyre, Councillors M Hocking, Z Horsley (Vice Chairwoman), L Hoskin, F McIntyre, H Newhouse & W Newhouse

Also present: J Cornah Wade (Clerk), Cumberland Councillor A Markley (7.45 pm onwards)

Prior to the meeting commencing Councillor F McIntyre signed the Declaration of Acceptance as Holme Abbey Parish Councillor

223/24 Apologies

Resolved to receive apologies and approve reasons for absence from Councillor A Beverley

224/24 Requests for dispensations, declarations of interest, gifts and hospitality

No requests for dispensation requested, no declarations declared and no gifts or hospitality received

225/24 Exclusion of press and public (public bodies admission to meetings act 1960)

None

226/24 Public participation

No members of the public were present

227/24 Policies and Procedures

Resolved to adopt the following HAPC Policies and Procedures:

Freedom of Information Policy

Complaints Procedure

Data Protection Policy

228/24 External Representation

Item moved to 240/24

229/24 Minutes of the parish council meeting held on 20 February 2024

Resolved to authorise the Chairwoman to sign, as a correct record, the minutes of the meeting held on 20 February 2024

230/24 Finance

a. **Bank Reconciliation**

(i) **Resolved** to receive and note the bank balance to 12 March 2024

HSBC Current Account: £28,034.64 CR (actual balance)

(ii) **Resolved** to authorise the Chairwoman to sign the Council's bank statements

b. **Invoices for payment**

Resolved to authorise payment of the accounts totalling £1,177.42 itemised on the payment schedule dated 11 March 2024 (not £1,133.03 as per agenda):

Ref	Description	£
138	Payroll (Dodd & Co) Clerk to reclaim DD	16.50 (clerk to ensure reimbursement)
139	HSBC monthly bank charge DD	17.00
140	Viking: Office supplies (ink, paper, pens)	106.52
140	Viking: Office supplies 50x 2 nd class stamps)	37.50
142	C Ellery, movie night licenses	171.00
143	Geosphere, website provision	336.00
144	Scribe, accounting software DD	14.40
145	Utilities, electricity DD	147.77
146	Utilities, water DD	273.13
147	Newton Flags, 2 x D Day flags	57.60
148	Cummersdale Parish Council (reimbursement ref 140)	-44.39

c. **Monthly Reconciliation (March 2024)**

Resolved to receive and note the reconciliation and balances

231/24 Planning

a. **Planning Applications (received 18.03.24)**

- (i) HOU/2024/0040
Proposal: Demolition of existing storage. Single storey side extension to farmhouse to provide family room and rebuild of porch and sheltered area to the rear
Location: Round Hill, Aldoth, Silloth CA7 4NB
- (ii) SCR-2/24/42: Re-Notification and Re-Consultation on a Request for Cumberland Council to undertake and adopt a Screening Opinion
Proposal: Screening for proposed 10 Year extension of time to allow for the winning and working of sand up to 31 December 2036
Location: Overby Quarry, Aikshaw, Silloth, Wigton, CA7 4NG

Resolved to authorise the clerk to request an extension for the above applications to allow their inclusion in the next agenda

b. **Notices of Decision**

None

232/24 Schedule of correspondence, notices and publications

Resolved to receive and note the schedule of correspondence, notices and publications received since the last meeting and not on the agenda

233/24 Replacement bench and planters/Memorial Garden: Funding application

Resolved to acknowledge that Cllr H Newhouse had begun to approach local Builders Merchants and Suppliers regarding assistance with raw materials and will update at the next meeting

234/24 Friars Garth & Procast Group

Resolved that Cllr A McIntyre, on behalf of the community, submit a letter to Home Group requesting that they instruct Procast to reinstate the green to a satisfactory condition

235/24 Speed sign/speeding

Resolved that Cllr A McIntyre continue to request that Cumberland Highways install the device update at the next meeting

236/24 RAISE, Cumbria Community Forest

It was noted that HAPC submitted a scheme of initial ideas for Abbeytown and a representative from RAISE is expected to visit Abbeytown and begin the design process late March/early April 2024. Updates will be provided when available.

237/24 D Day 6 June 2024

- (i) **Resolved** to authorise the clerk to purchase two 5' x 3' flags of peace @ £28.80 each for Holm Cultram School and St Mary's Church. It was noted that St Mary's Church will reimburse HAPC on receipt.
- (ii) **Resolved** that Cllr F McIntyre establish if Holm Cultram School and St Mary's Church have plans for the event and consider at the next meeting if HAPC should facilitate anything further to mark the 80th anniversary.
- (iii) **Resolved** that the clerk forward to the Councillors details of the lantern of peace to consider approving purchase

238/24 Defibrillator, Community Sports Pavilion

Resolved that Cllr A McIntyre continue to request the correct access code from the Football Club for the defibrillator to enable it to be registered on The Circuit.

239/24 Talk and Tidy

Resolved that Cllrs Horsley and F McIntyre identify potential dates for consideration at the next meeting

At the Chairwoman's discretion, as per Standing Orders 1.a, agenda items 6 and 19 (External Representation and Former Abbeytown Village Hall) were considered prior to agenda item 18 (Easter Sunday 30 March 2024) to allow the Cumberland Councillor to participate and provide an update on matters relevant to the community.

240/24 External Representation

The Cumberland Councillor presented the following report:

Highways

Thermal Patching: Allerdale 2024 £150,000.00

Jet Patcher: Allerdale £360,000.00

Mini Paver 2024 Allerdale £443,000.00

Drainage schemes

B5302 Wheyrigg Village £15,000.00

Surface Dressing Spring/Summer

U2025 Brownrigg to West Border Farm

U2050 Smart Hill to Southerfield

U2049 Southerfield House

C2014 Southerfield Cross Road to Stank End

Patching works/mini paver team:

B5300 Allonby to Silloth – April

B5302 Wigton to Silloth – April

As other roads are reported these will be added to the scheme of work

Carriageway Schemes for the new financial year
B5302 Abbeytown £220,000.00

Fells and Solway Community Panel

Funding has not yet been decided for financial year 2024/2025 but will update when the information is available

241/24 Former Abbeytown Village Hall

Resolved to conduct door to door surveys to determine the level of potential community support before progressing further.

242/24 Easter Event Saturday 30 March 2024 (HAPC and St Mary's Church)

Local Government Act 1972 s145 Power to provide entertainment

Resolved to acknowledge and approve expenses from Cllrs A McIntyre (£35.50) and Hoskin (£64.92) for supplies for the event and approve the purchase of bunting.

243/24 Play Park

- (i) **Resolved** to authorise Kompan to proceed with the repairs to the existing equipment based on the quotation of £1019.71.
- (ii) **Resolved** to consider an appropriate reserve to meet future expenditure at the next meeting.
- (iii) **Resolved** that the clerk contact the purchaser of the existing and newly installed equipment requesting evidence of the purchase prices to enable adequate insurance provision by HAPC and to maintain an up to date asset register.

244/24 Councillor Matters

Clerk to arrange for St John Ambulance to attend the planned Abbeytown Fun Day, Saturday 13 July 2024

245/24 Dates of next meetings

The next meetings of the Parish Council will take place on:

Tuesday 16 April (7.00pm)

Tuesday 14 May Annual Meeting (6.30pm) followed by the AGM (not before 7.00pm)

Items for the next agenda items to be submitted to the Clerk by Friday 5 April 2024

Meeting closed 8.34 pm

Signed:
Chairwoman Cllr A McIntyre

Date: 16.04.24