

HOLME ABBEY PARISH COUNCIL (HAPC)
Minutes of the Holme Abbey Parish Council Meeting held on
Tuesday 16 April 2024 at 7.00 pm

Present: Chairwoman Cllr A McIntyre, Councillors A Beverley, M Hocking, Z Horsley (Vice Chairwoman), L Hoskin, F McIntyre, H Newhouse & W Newhouse

Also present: J Cornah Wade (Clerk) & Cumberland Councillor A Markley (7.13pm – 7.21pm)

246/24 Apologies

None

247/24 Requests for dispensations, declarations of interest, gifts and hospitality

No requests for dispensation, no declarations of interest and no gifts or hospitality received

248/24 Exclusion of press and public (public bodies admission to meetings act 1960)

Resolved member of the public requested to leave prior to item 272/24 as per Public Bodies Admission to Meetings Act 1960

249/24 Public participation

A member of the public attended and noted the positive increase in community activities and events

250/24 Policies and Procedures

Resolved to adopt the following HAPC Policies and Procedures:

1. Urgent Planning Applications Procedure
2. Scheme of Delegation
3. Editorial Policy

251/24 External Representation

There were no reports from the Cumberland Councillor on any items not on the agenda

252/24 Minutes of the parish council meeting held on 18 March 2024

Resolved to authorise the Chairwoman to sign, as a correct record, the minutes of the meeting held on 18 March 2024

253/24 Finance

a. **Bank Reconciliation**

- (i) **Resolved** to receive and note the forecast bank balance to 12 April 2024

HSBC Current Account £32,840.09 CR*

**Forecast balance as bank statement not available*

- (ii) **Resolved** to defer authorising the Chairwoman to sign the Council's March/April bank statement to the next meeting

b. **Invoices for payment**

Resolved to authorise payment of the accounts totalling £2,500.00 not £2,448.99 as per agenda, itemised on the payment schedule dated 9 April 2024:

Ref	Description	£
2023/24		
108	Abbeytown Pre School donation (replacement cheque 101307)	750.00
147	Newton Flags (cheque 101306)	54.60
149	C Ellery movie night expenses (cheque 101304)	65.17
150	L Hoskin Easter expenses (cheque 101305)	64.92
151	A McIntyre Easter expenses (cheque 101274) 35.50+24.27	59.77
2024/25		
1	Clerk April Salary (cheque 101308)	237.99
1	Clerk April expenses (cheque 101308)	26.00
2	Scribe, accounting software DD	14.40
3	Utilities, electricity DD	152.90
4	CALC Subscription 2024/25 (cheque 101312)	251.01
5	Newlands Adventure Centre/Climbing Wall (cheque 101311)	720.00
6	Viking Raja Office supplies (cheque 101310)	103.80

c. **Receipts** – to acknowledge and receive the following receipts totalling £6,804.90:

2023/24		
18	Cumberland Council Precept 1 of 2 2024/25	£6706.10
19	Community donations cash (Easter 2024)	£33.80
20	Allotment Rent cash 2024/25	£10.00
		<u>£6749.90</u>
2024/25		
1	VOID	£0.00
2	Allotment Rent cash 2024/25	£15.00
3	Allotment Rent cash 2024/25	£10.00
4	Allotment Rent cash 2024/25	£5.00
5	Allotment Rent cash 2024/25	£25.00
		<u>£55.00</u>

d. **Monthly Reconciliation (to 12 April 2024)**

Resolved to defer until the next meeting due to bank statement not being available

254/24 Planning

a. **Planning Applications (received 18.03.24)**

Resolved that HAPC had no observations to submit on the following proposals:

- (i) HOU/2024/0040
Proposal: Demolition of existing storage. Single storey side extension to farmhouse to provide family room and rebuild of porch and sheltered area to the rear
Location: Round Hill, Aldoth, Silloth CA7 4NB
- (ii) SCR-2/24/42: Re-Notification and Re-Consultation on a Request for Cumberland Council to undertake and adopt a Screening Opinion
Proposal: Screening for proposed 10 Year extension of time to allow for the winning and working of sand up to 31 December 2036
Location: Overby Quarry, Aikshaw, Silloth, Wigton, CA7 4NG

b. Notices of Decision

None

255/24 Replacement bench and planters/Memorial Garden: Funding application

Resolved that Cllr H Newhouse continue to request local builders merchants and suppliers for assistance with raw materials for the project

256/24 Friars Garth & Procast Group

- a. **Home Group/Procast** – it was noted that the debris had been removed from the green but that the grass was in poor condition. **Resolved** that Cllr A McIntyre continue to request that Home Group reinstate the green to a satisfactory condition
- b. **Tree Preservation Order** – Cllr Horsley advised that an inspection of the tree by Cumberland Council's Arboriculturalist was due week beginning 15 April 2024 and will report on the findings at the next meeting

257/24 Speed sign/speeding

It was noted that the device was installed by Cumberland Highways and is now operational

258/24 D Day 6 June 2024

Resolved that HAPC would not facilitate anything further to mark the 80th anniversary

259/24 Defibrillator, Community Sports Pavilion

It was noted that the defibrillator located at the Community Sports Pavilion was registered on The Circuit by the clerk

260/24 Talk and Tidy

It was noted that Cllrs Hocking, Horsley, H Newhouse and W Newhouse were joined by two members of the community and focused on the Barracks. The next event, together with the Eco Church, will take place on Saturday 4 May 2024.

261/24 Former Abbeytown Village Hall

Following feedback from the community consultations it was agreed that HAPC will explore alternative options that may meet the need for a venue with a larger capacity. **Resolved** to consider at the next meeting.

262/24 Abbeytown Fun Day, Saturday 13 July 2024

Local Government Act 1972 s145 Power to provide entertainment

- (i) **Resolved** to approve expenditure from the Community Events Reserve (donations received from the community 2023/24) totalling £2106.62 to meet the cost of the climbing wall from Newlands Adventure Centre £720.00 and Potts Amusements £1600.00 with the excess being met from the General Reserve. It was noted that the provision from Potts would be greater than last year which is reflected in the increased fee.
- (ii) It was noted that a request to St John Ambulance to attend the event was submitted by the clerk
- (iii) **Resolved** that the clerk apply for a Temporary Event Notice (license) from Cumberland Council (£21.00) and extend the event time for 2024 (12.00pm to 10.00pm).
- (iv) **Resolved** that HAPC also meet the cost of providing refreshments from the Sports Pavilion, a Raffle, Tombola and face painting

- (v) The following will be in attendance at no cost to HAPC: Ice Cream van, The Stocksman, stall holders, Harrison's Group mobile bar, Thirsty Blinders and the Eco Church
- (vi) Live music to be arranged

263/24 The Barracks

- a. **Resolved** that Cllr A McIntyre request Cumberland Councillor A Markley assist with the request to provide additional waste bins
- b. It was noted that Cumberland Council responded negatively to Cllr A McIntyre's request to assist with the creation of a new footpath and street lighting due to a lack of available funds. It was agreed instead that Cllr A McIntyre liaise with the landowner to explore an alternative option that may enable a new and safer footpath to be created.

264/24 Donations

No requests received for financial assistance

265/24 Memorial bench (adjacent to the Wheatsheaf)

Resolved that Cllr H Newhouse refurbish the bench with the cost of materials needed paid for by HAPC

266/24 Community Sports Pavilion

- a. Parking – a polite request to visitors to park more considerately and ensure the pavement is accessible at all times
- b. Weeds/fence – **Resolved** to purchase Glyphosate free weedkiller to treat the area surrounding the building and environmentally friendly wood protection for the fencing. It was noted that the Abbeytown Regeneration Team had agreed to treat the fencing.

267/24 Duck Race

Resolved that more details were required and the clerk to draft a risk assessment for consideration at the next meeting

268/24 No1 Station View (painting the exterior)

Resolved that no further action would be taken.

269/24 Annual Parish Meeting with Electors 14 May 2024

Local Government Act 1972 s150(2) - expenses of the parish meeting shall be paid by the parish council

Resolved to budget £25.00 for the provision of refreshments

270/24 Councillor Matters

- a) Deed of Variation (revised 07.02.241) re land adjacent to the Wheatsheaf, Abbeytown
- b) Complaint received regarding HAPC not extending an allotment tenancy agreement

271/24 Dates of next meetings

Tuesday 14 May Annual Parish Meeting with Electors (6.30pm) followed by the Annual Meeting of the Parish Council/AGM (not before 7.00pm)

Meeting dates for 2024/25

Future meetings of the Parish Council to be held in the Community Sports Pavilion were confirmed as follows:

2024: 11 June, 9 July, 17 September, 15 October & 12 November

2025: 14 January, 11 February & 11 March

272/24 Clerk excess hours

Resolved to reimburse the clerk for 16 excess hours

Items for the next agenda to be submitted to the Clerk by Friday 3 May 2024

Meeting closed 8.40 pm

Signed:

Chairwoman Cllr A McIntyre

Date: 16.04.24