

Minutes of the Holme Abbey Parish Council meeting held on Tuesday 9 July 2024 at 7.00pm

Present: Parish Councillors A McIntyre (Chairwoman), Z Horsley (Vice Chairwoman), M Hocking, F McIntyre, H Newhouse & W Newhouse

Also present: Cumberland Councillor A Markley (7.15 to 7.35pm) & J Cornah Wade (Clerk)

46/24 Apologies

Received apologies and approved reasons for absence from Parish Councillor A Beverley
It was noted that Parish Councillor L Hoskin had resigned from the Parish Council

47/24 Requests for Dispensations, Declarations of interest, gifts and hospitality

No requests for dispensation, no other declarations of interest and no gifts or hospitality received
Cllr F McIntyre declared an interest and did not participate in the vote: 60/24 (b)

48/24 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

49/24 Public Participation

No members of the public were present

50/24 External Representation

Item moved to 53/24

51/24 Minutes of the last Holme Abbey Parish Council Meeting

Resolved to authorise the Chairwoman to sign, as a correct record, the minutes of the meeting of Holme Abbey Parish Council held on 11 June 2024

52/24 Finance

a) Bank Reconciliation

- (i) **Resolved** to receive and note the monthly reconciliation (June) and bank balance to 12 June 2024

HSBC Current Account £ 31,329.89 CR

- (ii) **Resolved** to authorise the Chairwoman to sign the Council's bank statements

b) Invoices for Payment

Resolved to authorise the payment of accounts totalling £2,605.43 listed on the payment schedule dated 3 July 2024 (revised to £2,555.43 to reflect change to voucher reference 33)

Voucher	Date	Description	Supplier	£ Net	3 VAT	£ Total
31	11 June 2024	Subscriptions & Membership	SLCC	95.00	0.00	95.00
32	11 June 2024	Staff expenses & training	SLCC	50.00	10.00	60.00

33	12 June 2024	Reserve 2: Community Events	Juggling Gentleman	300.00	0.00	300.00
33	9 July 2024	Reserve 2: Community Events	Magic Ally (A Strong)	250.00	0.00	250.00
34	12 June 2024	Other / miscellaneous (building valuation)	D M Hall	495.00	99.00	594.00
35	11 June 2024	S137 Donation	Abbeytown Playgroup	250.00	0.00	250.00
37	3 July 2024	Administration	HSBC Bank Charges	16.00	0.00	16.00
38	31 July 2024	Staff costs: salary July	Clerk	237.99	0.00	237.99
38	31 July 2024	Staff expenses & training	Clerk wfh July	26.00	0.00	26.00
39	31 August 2024	Staff costs: salary August	Clerk	237.99	0.00	237.99
39	31 August 2024	Staff expenses & training	Clerk wfh August	26.00	0.00	26.00
40	27 June 2024	Reserve 2: Community Events	Film Bank Media	550.80	0.00	550.80
Payment dependent upon clarification from Film Bank Media						
41	27 June 2024	Open Spaces (bench maintenance)	H Newhouse expense reimbursement	44.00	0.00	44.00
42	10 July 2024	Administration (office & cleaning supplies)	Viking Raja	97.54	19.51	117.05
Office supplies £33.24 to be recovered from Cummersdale Parish Council						
43	4 July 2024	Staff costs: salary (cleaning)	Clerk	41.19	0.00	41.19
£27.46 to be recovered from Abbeytown Football Club						
44	4 July 2024	Administration (cleaning supplies)	Clerk expenses	9.41	0.00	9.41

c) Receipts

Resolved to acknowledge and receive the following receipts totalling £201.12:

Voucher	Date	Description	Supplier	£ Total
14	12 June 2024	Room hire	Bingo (cash)	20.00
15		VOID		
16	12 June 2024	Allotment	Rent (cash)	5.00
17	20 June 2024	Allotment	Rent (cash)	5.00
18	12 June 2024	VAT refund Q4 23/24	HMRC	171.12

At the Chairwoman's discretion, as per Standing Orders 1.a, agenda items 6 and 13 (External Representation and The Barracks) were considered prior to agenda item 8 (Planning) to allow the Cumberland Councillor to participate and provide an update on matters relevant to the community.

53/24 External Representation

The Cumberland Councillor provided the following report:

- Cumberland Council had facilitated the transfer of Carlisle Lake District Airport to the A.W. Jenkinson Group, which has pledged a £5 million investment into the site. This investment

aims to create sustainable jobs and provide long-term economic benefits to the area. The previous owner, Esken, was unable to secure a commercial airline partnership.

- Cumberland Council has funding available for the provision of further bus routes but it is difficult to find operators who are prepared to service these.
- The Highways budget could potentially benefit from funding redirected from the collapsed HS2 project via a Local Transport Fund. However, the current staffing level within Highways is inadequate and unable to deliver further improvements to transport infrastructure.

54/24 The Barracks

a) Additional waste bins

Cllr A McIntyre confirmed that Cumberland Council were not prepared to provide and service further waste bins

b) Potential footpath

Resolved that Cllr A McIntyre discuss with the landowner permission to include this within the Community Forest (RAISE) project for Abbeytown. The Cumberland Councillor indicated that the provision of additional waste bins for public footpaths was more likely to be considered by Cumberland Council.

55/24 Planning

a) Planning Applications

Reference: HOU/2024/0097, **Proposal:** Ground floor, single storey glass room (enclosed single room veranda) with glass roof and sliding doors on two sides / one fixed glass wall. Aluminium frame and toughened glass, **Location:** Foulsyke Cottage, Silloth, Wigton, CA7 4LX
Resolved that HAPC had no observations to submit

b) Notices of Decision

None

56/24 Memorial Garden

- a) It was noted that the revised quotation from S & S Groundworks to reflect the deduction of paving slabs which will be sourced from MKM Building Supplies was pending. **Resolved** that Cllr H Newhouse forward to the clerk upon receipt.
- b) It was noted that the funding application to the Fells and Solway Community Panel was successful and £3500.00 was awarded to HAPC to assist with the project
- c) The Memorandum of Understanding (MoU) between HAPC and Cumberland Council was not available for consideration. **Resolved** that the clerk continue to request Cumberland Council to provide this as soon as possible. **Resolved** to agree in principle to enable the project to commence dependent upon HAPC being satisfied with the terms of the MoU. Cllr H Newhouse indicated that the original commencement date, 15 July 2024, was likely to be delayed due to the current highways maintenance scheme.

57/24 Friars Garth

a) Tree Preservation Order

Resolved to acknowledge the response from Cumberland Council (attached)

58/24 Abbeytown Summer Fete, Saturday 13 July 2024

a) **Resolved** to approve expenditure for the following attractions and requirements for the event:

Cumbria Marquees:	6m x 12m marquee hire	£500.00 + VAT
	Installation & delivery/collection	£120.00 + VAT
Magic Ally	Entertainer	£250.00
Via Potts Entertainment	Surf simulator	£325.00
Rue & the Rockets	Live music (8.00 to 10.00pm)	£190.00
DA Harrison	Skip hire	£290.00 + VAT

b) **Resolved** to adopt the event risk assessment and the clerk to ensure copies of public liability insurance, risk assessments and food hygiene certificates (where applicable) are held on file prior to the event to satisfy HAPC insurance requirements.

59/24 RAISE (Cumbria Community Forest)

It was noted that Cllrs Hocking, Horsley, A McIntyre and F McIntyre met with a forester from RAISE on 24 June 2024 to discuss initial ideas and that a report from RAISE is expected later this month.

60/24 Donations

a) Blencogo Village Hall: **Resolved** to defer consideration until the next meeting

b) St Mary’s Church: **Resolved** to donate £750.00 to assist with grass cutting costs

61/24 Holme Abbey Parish Council Grass Contract 2024/25

Resolved that Cllrs A McIntyre and Horsley review the areas which require maintenance and forward to the clerk to assist with producing a grass cutting schedule to enable the contract to be advertised for tender

62/24 Bus Shelter (Wigton to Abbeytown)

Resolved that Cllr A McIntyre request Home Group to cut the grass and that HAPC would consider options to improve accessibility once the Memorial Garden project is complete.

63/24 Councillor Matters

Cllr Horsley raised concerns about weeds on the footpath in front of the new Gleeson development. **Resolved** that Cllr Horsley request Gleeson to attend to this as per the agreement with the developer.

Cllr Hocking reported that the toilet seat in the disabled toilet (Abbeytown Community Sports Pavilion) was loose/broken. **Resolved** that the clerk arrange for it to be repaired

64/24 Date of next meeting Tuesday 17 September 2024 at 7.00pm in the Community Sports Pavilion

Agenda items to be submitted to the Clerk by Friday 6 September 2024

Meeting closed 8.34pm

Signed:

Date: 29.08.24

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